

# **Sierra Vista Car Club Bylaws**

## **BYLAWS**

### **SIERRA VISTA CAR CLUB, INC**

#### **ARTICLE I**

##### **NAME**

The name of the organization shall be Sierra Vista Car Club, Inc.

#### **ARTICLE II**

##### **PURPOSE**

The purpose of the Organization is to conduct the activities of a social and service club for persons having a common interest in the appreciation, construction, and use of vintage, antique, and classic automobiles. The Organization will carry on sporting events, social activities, rallies, tours, and other non-speed events at which members of the Organization are entitled to participate.

No part of the net earnings of the organization shall inure to the benefit or be distributed to its members, directors, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein, provided that any monetary benefits to members shall be incidental to the operations of the organization.

#### **ARTICLE III**

##### **MEMBERS**

Membership shall be open to persons with an interest in automobiles.

Membership enrollment shall require an annual membership fee as set by the membership. Those individuals possessing regular membership shall enjoy all rights and privileges of this Club. Each membership shall have one vote on matters submitted to the vote of the membership. The regular member and spouse constitute one membership together and have one vote.

Membership shall be terminated for failure to pay dues when due. Infractions of Club rules and/or other actions may also be cause for expulsion or disciplinary measures. Incidents in question shall be brought to the attention of the voting general membership and measures to be

taken shall be written notice, at his/her known address, of his/her right to submit his/her position to the voting membership.

Any regular member may resign his/her membership by filing a written resignation with the Club secretary. Such resignation shall be effective upon receipt of such notice and upon payment of any and all indebtedness to the Club. There will be no proration of dues upon resignation.

Membership in this Club is non-transferable.

## ARTICLE IV

### MEETINGS

The annual meeting of the members shall be held in the month of December each year for the purpose of electing Club directors to serve in the upcoming year, and for the transaction of such business as may come before the meeting.

Special meetings may be called at the discretion of the President, Board of Directors, or at the request of five (5) or more regular members.

The President and Board of Directors shall designate the place of regular, annual, or special meetings.

Regular membership meetings shall be usually held on the last Monday of each month at a time and place determined by the Board of Directors. During the course of the year, meetings may be held at other dates but will be announced in writing sufficiently in advance to the membership.

Members present at any regular membership meeting shall constitute a quorum.

A member entitled to vote but unable to attend a meeting may do so by proxy, executed in writing by that member.

## ARTICLE V

### OFFICERS/BOARD OF DIRECTORS

The officers of the Club shall consist of a President, Vice-President, Secretary and Treasurer. The officers shall be selected from the Board of Directors. The Board of Directors will consist of no less than four (4) and no more than seven (7) regular members who shall be elected by the Club's regular members attending or represented by proxy at the Annual Meeting.

All Board of Director terms will be for two (2) years. Four members of the Board of Directors will be elected in the even years with the remaining three members elected in odd years.

Any officer or member of the Board of Directors may be removed by a majority vote of the membership whenever, in their judgment, the best interest of the Club would be served by such action. Such removal shall be carried out only after the Officer/Board member has been notified in writing of the intended action and has been given an opportunity to submit his/her position to the membership.

Vacancies of any Board of Directors position, for any reason, shall be filled by appointment of the board. The remaining directors shall solicit volunteers at the next general membership meeting and then appoint by board vote a new director from the volunteers.

The President shall be the principle officer of the Club and shall, in general, supervise and control all the business and affairs of the Club. He/she shall preside at all meetings of the membership and the Board of Directors.

In the absence of the President, or in the inability of the President to act, the Vice-President shall perform the duties of the President, and when so acting, shall have the power of the President. The Vice-President shall perform other duties as assigned by the President.

The Secretary shall keep the minutes of the meetings of the general membership and the Board of Directors, see that notices are given in accordance with the provisions of these BYLAWS, be custodian of the Corporation records, and in general perform all duties incidental to the office. The Treasurer shall have charge and custody of, and be responsible for, all funds the Club may receive, give receipts for monies due and payable, deposit such monies in the name of the Club in such depositories as may be designated the for that purpose, and in general perform all duties incidental to the office and other duties as assigned by the President.

Members of the Board of Directors shall represent the Corporation in all Club activities and meetings.

## ARTICLE VI

### COMMITTEES

Committees shall be appointed on an as-needed basis, and may be dissolved when the need is deemed unnecessary. Cars in the Park shall be a standing committees. The committee chair will routinely attend board meetings and report on activities and request assistance and funds as they deem appropriate.

## ARTICLE VII

### CLUB RULES

When the Club is travelling as a group, they shall maintain a safe distance between vehicles, and observe all posted speed limits.

## ARTICLE VIII

### FISCAL YEAR

The Fiscal Year of the Corporation shall begin on the first day of January of each year.

## ARTICLE IX

### DUES

The amount of initiation fees, if any, and annual dues payable to the Club shall be set by the regular membership. Dues shall be due and payable no later than the February club meeting. All memberships shall run from January 1 to December 31.

## ARTICLE X

### AMENDMENTS TO BYLAWS

These BYLAWS may be altered, amended, or repealed and new BYLAWS may be adopted by a majority of the regular membership present or represented by proxy at any regular meeting or at any special meeting, if at least seven (7) days notice is given to each member of the intention to alter, repeal, or adopt new BYLAWS at such meeting.

## ARTICLE XI

### REIMBURSEMENT

The purpose is to establish guidelines and a sound process on how funds will be reimbursed.

Funds that qualify for reimbursements are identified as those expenses incurred to support a SVCC sanctioned event or activity that provide all members the opportunity to participate in the event.

Funds must be used for SVCC interests only.

For funds to qualify for reimbursement, this process must be followed:

- A. The Board shall be notified prior to the fact (preferably by motion) that the club needs to commit funds. It is the option ( and duty) of the Board by majority vote to approve all expenditures of funds.

B. Original store or business receipts for the expenditure to be reimbursed shall be provided.  
Receipts that have no identifying business name will not be reimbursed.

C. The board will approve funds for up to \$250.00. Expenditures over \$250.00 will have to be approved by the general membership at the next scheduled general membership meeting.

Reimbursable funds used on a recurring basis are exempt from the request process.

## ARTICLE XII

### BEREAVEMENTS

Upon the passing of a current club member, a memorial donation of \$50 will be made to a charity or organization of the family's choice.

Amended July 2019